

Highland Local School District - Regular Meeting

Highland Local School District Board of Education

Middle School Robotics Room

Wednesday, August 9, 2023

6:00pm - 8:00pm

Present: Nate Huffman, Superintendent; John Messmer, Board President; Bill Short, Board Vice President; Eric Thacker, Board Member; Burgess Castle, Board Member; Kathy Belcher, Board Member; Jessika Roberts, Assistant Treasurer; Jason Fleming

1 Call to Order

President

Minutes:

Mr. Messmer called the meeting to order at 6:00 pm.

Attachments:

2 Pledge of Allegiance

President

Minutes:

Mr. Messmer led the Pledge of Allegiance

Attachments:

3 Roll Call

President

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Minutes:

Mr. Messmer called roll. Mr. Short was absent at roll call but arrived at 6:02 pm.

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

4 Approve Minutes

Resolution to approve the minutes for the July 19, 2023 Regular Board of Education Meeting as presented

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-197 Approve Minutes

Motioned: Eric Thacker

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

[00.03 Regular Meeting 07.19.2023.pdf](#)

5 Approve Financial Statements

Mr. Fleming

Resolution to approve the July 2023 Financial Statements as presented.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-198 Approve Financial Statements

Motioned: John Messmer

Seconded: Kathy Belcher

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

[Cash Reconciliation.pdf](#)

[Current Period Outstanding Disbursement Summary Report.pdf](#)

[Cash Summary Report July 2024.pdf](#)

[Appropriation Summary Report July 2024.pdf](#)

[Disbursement Summary Report July 2024.pdf](#)

[Revenue Summary Report July 2024.pdf](#)

6 Public Participation

Community

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient manner, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes has elapsed. During that period, no person may speak twice until all who desire to speak have had the opportunity. Persons desiring more time should follow procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board present and voting.

Minutes:

None wished to address the Board.

Attachments:

7 Accept Resignation Letters From Personnel

Resolution to approve the resignation from the following personnel.

Craig Alexander Head Bus Mechanic (Effective July 28, 2023)

Lori Stambaugh Educational Aide (Middle School)

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-199 Accept Resignation Letters from Personnel

Motioned: John Messmer

Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

8 Approve Administrative Contract Amendment

Resolution to approve administrative contract amendment for combining preschool director and curriculum director effective 8/1/2023.

Jessica Litzenberg Curriculum Director Schedule (Step 6)

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-200 Approve Administrative Contract Amendment

Motioned: Eric Thacker

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

9 Approve Classified Contract

Resolution to approve a one (1) year contract for the following classified staff.

Nathan Remley	Head Bus Mechanic	(Step 4 effective July 31, 2023)
Melanie Nauman	Administrative Assistant	(Step 27)
Cindy Adkins	Bus Driver	(Step 0)
Beverly Arndt	Bus Aide	(Step 0)

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-201 Approve Classified Contract

Motioned: Eric Thacker

Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

10 Approve EA3 Stipends

Resolution to approve a \$600 supplemental for the following EA3 personnel for the 2023-2024 school year per the collective bargaining agreement.

Lisa Stooksbury

Jessica Dye

Rebecca Cantrell

Bethani Ebner

Allison Weaver

Camryn Taylor

Ashley Hughes

Beth Crumpler

Danielle Rehm

Tamara Ufferman

Jennifer Kempton

Eric Leprotti

Cathy Poppell

Michelle Marcum

Jennifer Alexander

Amy Ragor

Olivia Hamilton
Stephanie Jordan
Marla Barnhart

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-202 Approve EA3 Stipends

Motioned: Eric Thacker

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

11 Approve Supplemental Contract

Resolution to approve the following supplemental contract

Chris Rupe Middle School Golf Coach (Split) 9+ years exp.

Dave Ware Middle School Golf Coach (Split) 1 yr. exp.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-203 Approve Supplemental Contract

Motioned: Bill Short

Seconded: Eric Thacker

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

12 Approve Supplemental Contract

Resolution to approve additional pay for elementary testing coordination at the hourly rate to be spread out evenly through each pay of the contract.

Caleb Duncan (210 hours)

Roll Call: Kathy Belcher_____ Burgess Castle_____ John Messmer_____ William Short_____ Eric Thacker_____

Result: Approved

Resolution: 23-08-204 Approve Supplemental Contract

Motioned: Kathy Belcher

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

13 Trip Bonus for Bus Drivers

Resolution to approve the payment of a trip bonus of \$400 for every five (5) trips driven from June 5, 2023 through the end of FY2024 (6/30/2024).

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-205 Trip Bonus for Bus Drivers

Motioned: Eric Thacker

Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

14 Cell Phone Stipend

Resolution to approve a \$300 (\$50/month) cell phone stipend to Todd Belcher for the service months of February through July when the Verizon service was terminated.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-206 Cell Phone Stipend

Motioned: Eric Thacker
Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

15 Approve Mid-Ohio ESC Substitute List

Resolution to approve the Mid-Ohio ESC teacher substitute list.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-207 Approve Mid-Ohio ESC Substitute List

Motioned: John Messmer
Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

16 Principal and Assistant Principal Tuition Reimbursement

Resolution to approve tuition reimbursement for Principals and Assistant Principals annually at an amount equivalent to what teachers receive per credit hour each applicable year effective immediately.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-208 Principal and Assistant Principal Tuition Reimbursement

Motioned: Bill Short

Seconded: Eric Thacker

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

17 OSBA Delegate

Resolution to approve Bill Short as the District's OSBA Delegate for the OSBA Capital Conference.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-209 OSBA Delegate

Motioned: Eric Thacker

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President			X
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

18 Revised Fund Level Appropriations

Resolution to approve the revised fund level appropriations.

Roll Call: Kathy Belcher_____ Burgess Castle_____ John Messmer_____ William Short_____ Eric Thacker_____

Result: Approved

Resolution: 23-08-210 Revised Fund Level Appropriations

Motioned: Bill Short

Seconded: Eric Thacker

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

[FY24 August Appropriations.xlsx](#)

19 Post Issuance Compliance Policy

Resolution to approve the updated Post Issuance Compliance Policy.

Roll Call: Kathy Belcher_____ Burgess Castle_____ John Messmer_____ William Short_____ Eric Thacker_____

Result: Approved

Resolution: 23-08-211 Post Issuance Compliance Policy

Motioned: John Messmer

Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

[Highland LSD Morrow - Post-Issuance Compliance Policy 18815092.1 .docx](#)

[Highland LSD Morrow - Resolution Approving Post-Issuance Compliance Policy 18815094.1 .docx](#)

20 HPS Purchasing Consortium

Resolution to approve joining the HPS purchasing consortium for the purchase of food service items during school year 2023-2024.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-212 HPS Purchasing Consortium

Motioned: Eric Thacker

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

21 HVAC Climate Controls - Urgent Necessity

Resolution declaring urgent necessity and waiving competitive bidding for the purpose of replacing climate controls in the District due to current systems becoming obsolete. New controls to be purchased from and installed by Commercial Control Services.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-213 HVAC Climate Controls - Urgent Necessity

Motioned: Bill Short

Seconded: Eric Thacker

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

[Commercial Control Services Quote.pdf](#)

22 Bus Purchase

Resolution to approve the purchase of one (1) 72 passenger Conventional PSI Gasoline bus from Rush Truck Centers at a cost of \$127,930 through the META Solutions stock bus bid contract which includes warranty, cameras, and undercoating as listed in form T4

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-214 Bus Purchase

Motioned: John Messmer

Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		

Kathy Belcher, Board Member	X		
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Attachments:

[Highland updated T4 form 2023.pdf](#)

23 PreK Change Order #5

Resolution to approve PreK change order #5.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Result: Approved

Resolution: 23-08-215 PreK Change Order #5

Motioned: John Messmer

Seconded: Bill Short

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

[00.05 HighlandCO5.pdf](#)

24 Move from Regular to Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. Matters required to be kept confidential by federal law or rules or state statutes.

6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.
Therefore,
BE IT RESOLVED, that the Highland Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) as listed above.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Minutes:

Mr. Thacker motioned and Mr. Messmer seconded the motion to enter into Executive Session at 6:23 pm.

Result: Approved

Resolution: 23-08-216 Move from Regular to Executive Session

Motioned: Eric Thacker

Seconded: John Messmer

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments:

25 Regular Session Reconvened

Minutes:

Regular Session Reconvened at 7:00 pm.

Attachments:

26 Adjourn this Meeting and Confirm Next Meeting Date

Resolution to adjourn this meeting and schedule the next meeting of the Highland Local School District Board of Education to be held Wednesday, September 13, 2023 at 6:00 p.m. in the middle school robotics room.

Roll Call: Kathy Belcher _____ Burgess Castle _____ John Messmer _____ William Short _____ Eric Thacker _____

Minutes:

Meeting was adjourned at 7:01 pm.

Result: Approved

Resolution: 23-08-217 Adjourn this Meeting and Confirm Next Meeting Date

Motioned: Bill Short

Seconded: Eric Thacker

Voter	Yes	No	Abstaining
John Messmer, Board President	X		
Bill Short, Board Vice President	X		
Eric Thacker, Board Member	X		
Burgess Castle, Board Member	X		
Kathy Belcher, Board Member	X		

Attachments: