

## Highland Middle School

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Mr. Matt Bradley, Principal  
Mr. Chad Russell, Assistant Principal  
Mrs. Brianne Jaynes, School Counselor

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January 6, 2026

Dear Mr. Huffman and the Highland Board of Education:

Please consider this request for 100 eighth grade students and accompanying staff from Highland Middle School to tour Washington DC and Gettysburg, Pennsylvania on May 26-29, 2026.

Highlights of the trip include: Gettysburg battlefield, Arlington National Cemetery, Lincoln Memorial, Vietnam War Memorial, Korean War Memorial, Smithsonian Museums, World War II Memorial, US Capitol Building, National Cathedral, United States Holocaust Museum and many other sites.

We are excited to once again partner with Martin School Travel as our tour provider. Martin Travel is committed to serving all of our needs, including providing us the same trip as past years at a lower cost than competing tour providers.

Student safety is always our primary concern. We will continue to express the importance of adherence to safety guidelines to the students and families as we approach the trip.

Thank you for your consideration.

Matt Bradley  
Highland Middle School principal